

CEMRD-CO-C

DEPARTMENT OF THE ARMY
Corps of Engineers, Missouri River Division
P.O. Box 103, Downtown Station
Omaha, Nebraska 68101-0103

MRD-M 415-1-1

Memorandum
No. 415-1-1

4 September 1990

Construction
CONSTRUCTION SURVEILLANCE

1. Purpose. To prescribe policies and procedures to govern surveillance of construction in the Missouri River Division.

2. Applicability. This memorandum is applicable to all elements of the Missouri River Division headquarters.

3. References.

a. ER 10-1-3, Appendix XIV

b. MRD-R 1-1-3

4. Policy. Surveillance of construction is the responsibility of Construction-Operations Directorate.

5. Procedures.

a. The primary responsibility of assuring that all construction is in accordance with plans and specifications rests with the Contracting Officer. Missouri River Division personnel will monitor the construction progress in sufficient detail to assure that inspection staffing is adequate and that construction complies with established criteria as set forth in the plans and specifications, meets high quality standards, and complies with safety standards.

b. Normally, visits to construction sites will be made by personnel of the MRD Construction-Operations Directorate at three-month intervals. Inspections will be made at more frequent intervals during critical stages of construction or when special problem areas arise. Engineering Directorate personnel will visit construction sites at their discretion for the purpose of evaluating design effectiveness. In order to minimize conflicts, all visits to construction field offices by Division personnel will be coordinated through Construction-Operations Directorate.

c. During routine visits by the Construction-Operations Directorate representative, a courtesy call will be scheduled, when mutually convenient, with the BCE/DEH or designated representative at each installation visited. The purpose of this visit will be to establish a channel of communication between the BCE/DEH and the Division Commander to develop rapport on matters of mutual interest and preclude development of problem areas.

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d. Missouri River Division representatives will discuss the results of their inspections with respective Area or Resident Engineers prior to departure from the area. If District representatives are present during the inspection, an evaluation of findings will be furnished for their information and necessary action. In addition, a courtesy briefing may be held with the District Commander or designated representative, if such a briefing is mutually deemed appropriate.

6. Inspection Reports. A written report of the inspection will be prepared for each area or project visited. Items addressed in the report will reflect problem areas as they relate to construction management, operations, maintenance, design improvements, and safety. Items addressed in reports by the Engineering Directorate or others will cover areas of concern relating to that Directorate's functions. Coordination with other Division elements on findings will be made as appropriate. Copies of the report will be furnished the applicable District through Construction-Operations Directorate and routed through other appropriate Division elements for information and necessary action.

FOR THE COMMANDER:

/s/
ALAN C. SMITH
Colonel, EN
Deputy Commander

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